

## Risk Assessment Information

The Atkinson is committed to providing its audience with a safe environment and an enjoyable visit.

Before you come, your school/college/university or organisation will be required to supply its own risk assessments and method statements to our Technical department. While The Atkinson cannot write or validate these risk assessments for you, we will help with information that you feel relevant (there is no generic risk assessment available for attending a performance).

- The two performance spaces and front of house areas are designed and maintained for public use.
- We have a dedicated Operations team who manage the safety of the public and assist with enquiries. Children, young people or vulnerable people remain the responsibility of parents/guardians, teachers or chaperones and must be accompanied at all times during their visit.
- We suggest that there is one teacher/chaperone for every 10 students and during the performance teachers/chaperones sit amongst their students. Whilst we will always endeavour to ensure performances/exhibitions are suitable for the intended audience (and carry the appropriate BBFC classification if required), the final decision and responsibility rests with the school/college and/or appropriate adult.
- The Atkinson has appropriate policies, procedures and work practises in place and Evacuation procedures are checked before every performance.

In our dedication to the safety of our visitors and staff we will in particular ensure the following:

- Public areas will be kept clear of trip hazards
- Materials and paint used for front of house exhibitions will be suitable for public areas
- Temporary installations or events will be risk assessed
- All electrical equipment will be regularly PAT tested
- Any productions featuring smoke effects, pyrotechnics, strobes or loud gunshot effects will have appropriate warnings in place

Risk assessments and method statements must be emailed in advance of any event/activity taking place within The Atkinson to [AtkinsonTechnical@sefton.gov.uk](mailto:AtkinsonTechnical@sefton.gov.uk)

If you need to visit The Atkinson to carry out a risk assessment, please contact our Technical Team [AtkinsonTechnical@sefton.gov.uk](mailto:AtkinsonTechnical@sefton.gov.uk) to confirm a time and date.